



Escrow Officer Opens Title Order
With Fidelity Title Unit

Customer Service Verifies
Legal and Vesting if Needed

Title Search Started in
Fidelity Title Plant

Computerized
Property Chains
General Index
Sellers Buyers

Searcher
Examines
Chain & General
Index

Required
Documents
Are
Printed

Engineering
Department
Prepares
Plat Maps

Tax/Bond
Searches
Are
Prepared

Examiner Examines Complete Search Package and Writes Preliminary Title Report

Word Processing Types Preliminary Title Report (Prelim)

Messenger Service Delivers Prelim to Escrow and Lender

New Documents/Demands Submitted to Title Unit

Escrow Authorizes Recording

Documents are Recorded, Demands are Paid, Funds are Disbursed

Title Policies are Typed, Reviewed, and Mailed with Invoice to Customer